

Booth / Vendor Application Timeline

-
- Vendor Applications will be accepted **until, June 30, 2016.**
- Booth Space payment must be received by the deadline of June 30th, or will be subject to a \$5 late fee.

Booth / Vendor Item Selection and Preferences Policy

- Please submit your choices on your application (maximum of 4 choices of items) listed in your order of preference. Additional items should be listed on the Alternate Choices section, again in order of your preference. If you were a Vendor in 2014, in order to guarantee your same selections as 2014, your application **MUST** and payment **MUST** be received **No-Later-Than**

June 1, 2016 otherwise your selections may be taken by another organization.

- We will review all extra items only after all entries are received.
- The PHCD Committee reserves the right to limit the number of vendors per item category.
- We will work diligently to honor requests based on the timeliness of the application as specified above and assurance of a diverse selection of festival items.
 - You will receive verification of your approved selections after the application deadline has closed.
 - If applicable, we will contact you for any changes or alternative festival item choices.

Booth / Vendor Registration Fees

Booth registration fees are

- \$25 for community based non-profit organizations
- \$50 for community based non-profits requiring electricity
- \$150 for commercial vendors/political candidates or groups not requiring electrical hook ups
- \$250 for commercial vendors/political candidates or groups requiring electrical hook ups.

Booth fees will be automatically tabulated.

All funds raised go directly to pay for PHCD costs.

Booth / Vendor Space Specifications Policy

- For the cost of your registration fee, we will provide the following: The Committee is not responsible for vendor's property and occurrences over which it has no control, such as power outages, acts of God, or any other event that may hinder sales. No refunds, no exceptions.
- The space to sell your items
- Electricity (as requested on your application)
- Security Friday evening (August 8th) after your set-up
- Advertising your company or organization on our website with an active link to your website.
-
- Booth space allotments are limited to 10x10 feet, 10x15 feet or 10x20 feet.
- Please provide us on your application a list of electrical equipment that you will be using. The Committee also reserves the right to design booth placement subject to electrical availability to the site.
- If it is not included on your list, you will not be permitted to use it, as we will not have the appropriate power available.
-
- Only 1 deep fryer per booth. You must also supply a container for oil disposal.
- We do NOT provide canopies, tents, tables or chairs. You must provide your own supplies.



15% OFF TENT RENTALS - This offer is available to all exhibitors participating in the BH&C Show. To receive this discount, exhibitors must provide proof of purchase for tent rentals made on or before the show date. The discount will be applied to the total tent rental cost. This offer is not valid for other tent rental companies or for tents rented after the show date. The discount is valid for the entire show duration. Exhibitors must provide proof of purchase for tent rentals made on or before the show date. The discount will be applied to the total tent rental cost. This offer is not valid for other tent rental companies or for tents rented after the show date. The discount is valid for the entire show duration.